

To,

The Secretary,
Board of Intermediate & Secondary Education,
Dera Ghazi Khan.

Subject: APPLICATION FOR DUPLICATE CHEQUE

I have performed my duty as _____ Center Name: _____

Center No: _____

Secondary/Intermediate: _____ Annual/Supply: _____ Year 20_____

Board issued me Cheque No. _____ Dated: _____ Amount: _____

SELECT ANY ONE OPTION 1, 2 OR 3

- 1- I have not received my Cheque.
- 2- I have received but misplaced my Cheque.
- 3- I have received Cheque but expired.

Kindly issue the **Duplicate Cheque** in my favour.

Name (Capital Letters): _____

Father/Husband Name: _____

Designation: _____

Postal Address: _____

Official Address: _____

C.N.I.C No: _____ (C.N.I.C & Pay Slip copy must be attached)

Mobile No: _____ H.B.L Account No. _____

Note: (incomplete application will not be entertained)

(SIGNATURE OF APPLICANT)

Attestation

HEADMASTER/HEADMISTRESS/PRINCIPAL