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BOARD OF INTERMEDIATE & SECONDARY EDUCATION, DERA GHAZI KHAN

ANNUAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2018-2019 (PROPOSED)


Board in its meeting dated 30-06-2018 has approved following Budgetary Heads for procurement of following items for the year 2018-19

Sr. No.	Budgetary Head	Items to be Purchased	Budget Allocation (in Rs.)
1	3.8	Answer Books for SSC & Intermediate Exams Including Cover-Sheets and Practical Sheets)	4,50,00,000/-
2	3.9	Printing of Certificates	95,00,000/-
3	8.1	Uniforms of Drivers & Security Guards	4,00,000/-
4	8.4(i)	Printing & Binding Charges	1,00,00,000/-
5	8.4 (ii)	General Material for Board Press	1,00,000/-
6	11.3	Stationery Charges	1,65,00,000/-
7	11.8	Computer Accessories	20,00,000/-
8	13.2	Trophies & Equipment	6,00,000/-
9	13.3	Uniform for Inter Board Tournament (Boys and Girls Club)	4,00,000/-
10	15.(i)	Examination Furniture	2,00,000/-
11	15. (ii)	Furniture & Other Equipments	25,00,000/-
12	15. (iii)	Printing Machine/Fax Machine, Generator/Duplicating and Adding Machine	90,00,000/-
13	15. (iv)	Electric Fans, Ac's, Water Cooler, Air Cooler, Refrigerator, Laptop, Optic Fiber and other equipments	70,00,000/-
14	15.(v)	Library Books	2,00,000/-
15	15. (vi)	Office Vehicles	1,20,00,000/-
16	16	Civil Work/Office Portioning/Alteration/Renovation (Campus Construction)	2,00,00,000/-

(2)

We have embark to upon the procurement process of goods and services for the year 2018-2019 within the allocated budgetary resource to ensure timely delivery of required goods/services Tentative schedule of Procurement is given hereunder:-

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| 1. Scrutiny of demands of branches | July 2018 | 2. Preparation of tender documents/specifications | August 2018 |
| 3. Floating of tender notice | August 2018 | 4. Completion of tendering process | September 2018 |
| 5. Redressal of Grievance | October 2018 | 6. Issuance of work order | October 2018 |
| 7. Inspection of acquired goods/services within One month of the delivery of consignment | November / December 2018 | | |
| 8. Payment soon after obtaining recommendations of the purchase committee. | | | |


SECRETARY
Board of Intermediate & Sec. Education
Dera Ghazi Khan.
